

Local Emergency Planning Committee (LEPC)

January 10, 2012 Meeting Minutes

Richmond County Health Department

Large Classroom

Present: Tommy Jarrell, Donna Wright, Bob Smith, Kimberly Kashmer, Karen Messana, Karen Bellamy, Charles Gardner, Grant Hunsucker, John Charles Robbins, Steve Powers, and Holly Haire.

Meeting called to order by Tommy Jarrell, LEPC Chairman.

A special thank you was offered to Progress Energy and Kimberly Kashmer for hosting the October meeting at the Sherwood H. Smith Jr. Energy Complex by Tommy Jarrell.

Member introduction.

Revisions to By Laws presented by Donna Wright.

Discussion of Article IX Section 5 by Charles Gardner, Karen Messana, and Donna Wright.

Internal administrative procedures to be designed for the Director of Emergency Services to detail how request of chemicals are to be made and how to respond.

Revisions to By laws approved with a recommendation given by Karen Messana and a second by Karen Bellamy.

Previous meeting minutes approved with a correction to Brian Barnes' email address to b.barnes@ncem.org with a recommendation by Karen Messana and a second by Karen Bellamy.

Bob Smith accepted the office of Information Coordinator.

Subcommittees discussed:

Planning Subcommittee:

Donna Wright – Chairperson

Karen Bellamy

Charles Gardner

Trinity Representative

Public Information Subcommittee:

Bob Smith – Chairperson

Gayle Cook

Tommy Jarrell

Training and Exercise Subcommittee:

Subcommittee tabled until the meeting

All LEPC members to be emailed to request their participation in any of the subcommittees.

Meth. Lab response discussed by Chief Gardner.

Donna suggested a Decontamination Team to be established.

Steve Powers stated that the State Emergency Response Commission will meet 02/20/2012.

Donna submitted the documentation of local LEPC to the commission and it will be recognized during the meeting.

The EOC Operations and Management class will be held at Richmond Community College 4/16/2012 – 4/18/2012. All LEPC are encouraged to attend. The class will be offered free of charge to members.

Next meeting will be held in April. Meeting details are to be determined.

Meeting adjourned.

Compiled by Holly K. Haire, REHS