



RICHMOND COUNTY ZONING APPLICATION

APPLICANT INFORMATION

Applicant Type (please check one of the following)

<input type="checkbox"/> Builder <input type="checkbox"/> Manufactured Home Dealer <input type="checkbox"/> Manufactured Home Setup Contractor <input type="checkbox"/> Landowner <input type="checkbox"/> Homeowner (if different from landowner)
Applicant Name
Applicant Mailing Address
Applicant City, State, Zip
Applicant Phone Number
Applicant Email

LANDOWNER INFORMATION

Property Landowner Name
Property Landowner Mailing Address
Property Landowner City, State, Zip
Property Landowner Phone Number
Property Landowner Email

HOMEOWNER INFORMATION (to be completed if different from landowner)

Homeowner Name
Homeowner Mailing Address
Homeowner City, State, Zip
Homeowner Phone Number
Homeowner Email

PROPERTY INFORMATION

Site Address
City, State, Zip
Parcel #



USE (Please check one of the following)

Single Family Dwelling Manufactured Home Commercial
 Pool Accessory Building Other

Project Description (include, size, sq feet, year of manufactured home, use of accessory building, etc.)

I agree that any construction, alteration, or placement of building(s), and/or the use of land shall be carried out in accordance with the requirements of the Richmond County Ordinances. By signing, I accept total liability for placement of all structures and setback requirements.

***Print Name/Signature/Date of Applicant (Builder, Manufactured Home Dealer, Manufactured Home Setup Contractor, Landowner, Homeowner (if different from landowner.))**

[Empty box for applicant signature]

***Print Name/Signature/Date of Landowner and/or Homeowner (if different from landowner)**

[Empty box for landowner/homeowner signature]

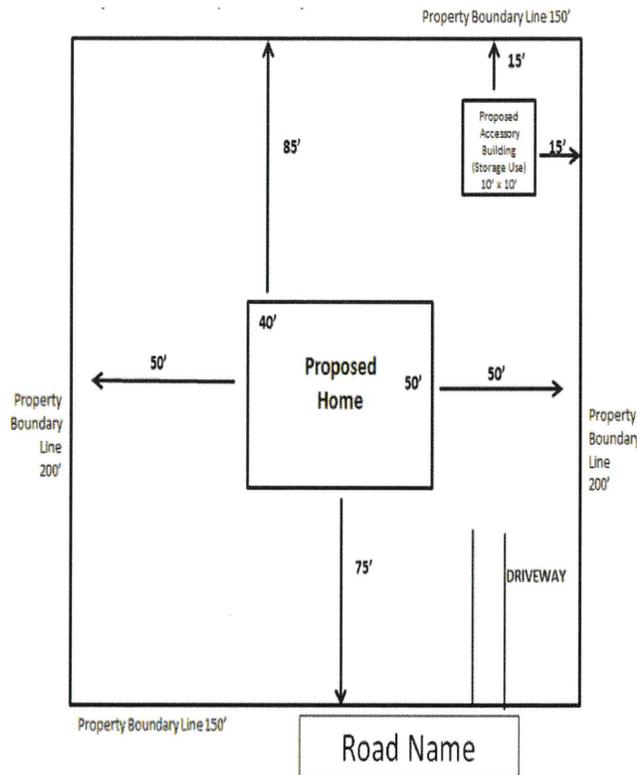
****For new build, modular home, or manufactured home, this application and site plan drawing attached must be completed and signed by builder or m/h dealer, landowner, and homeowner (if different from landowner).**

Application along with completed site plan drawing (attached) may be returned by email to tracy.parris@richmondnc.com, Planning and GIS Office located at 1401 Fayetteville Road Rockingham NC 28379, or the Building Inspection Office at 221 S. Hancock Street Rockingham NC 28379. (910) 417-4904 or fax (910) 997-8258.

RICHMOND COUNTY SITE PLAN DRAWING

SITE PLAN DRAWING EXAMPLE

Please use page 2 to complete site plan drawing following the example below and include items A-H as noted in the box to the right.



PLEASE MARK ALL THE FOLLOWING ON SITE PLAN DRAWING

- A. Include parcel boundaries and label footage for ALL parcel boundary lines.
- B. Draw all proposed new structure(s).
- C. Mark the footage from all new structure(s) to each property line (North, South, East, and West) Site plan MUST meet minimum setbacks for proper zoning district required by Richmond County Ordinance-see below.
- D. Draw and label any existing structures (wells, outbuildings, pools, other dwellings, etc.). Please include square footage of existing structure(s).
- E. Label all adjoining street(s).
- F. Draw any proposed new accessory structures or improvement structures going on the property, such as garage, workshop, pools, etc. Please include use/purpose and square footage.
- G. Locate any right of way, easement, and/or driveway.
- H. Print name, sign, and date on page 2 below site plan drawing.

**Above list is not all inclusive. Zoning Administrator may require additional items as necessary.*

Richmond County Zoning Districts/ Setback Requirements (also found in the RC Zoning Ordinance)

	A-R	R-R	V-R	C-R	C-C	H-C	L-I	H-I
Minimum Lot Area in Square Feet	N/A	20,000	7,000	20,000	10,000	20,000	20,000	20,000
Minimum Lot Width in Feet	N/A	50'	50'	50'	50'	100'	100'	100'
Minimum Setback Lines in Feet								
FRONT	45'	45'	25'	45'	45'	45'	45'	45'
SIDE	15'	15'	10'	15'	15'	15'	15'	15'
SIDE ABUTTING STREET	45'	45'	25'	45'	45'	45'	45'	45'
REAR	15'	15'	20'	15'	20'	20'	20'	20'
MAXIMUM BUILDING HEIGHT	35'	35'	35'	35'	35'	35'	35'	35'

Please refer to the Richmond County Ordinance for additional information.

Zoning District for parcel(s) can be found on our GIS Website: <https://gis3.richmondnc.com/portal> (parcel viewer map)

Use this space for the **SITE PLAN DRAWING**

Incomplete Site Plans Will Be Returned for Completion. Please sign below.

Most information to complete this form may be found on our GIS website:

GIS Website: <https://gis3.richmondnc.com/portal> (parcel viewer map)

***Print Name/Signature/Date of Applicant (Builder, Manufactured Home Dealer, Manufactured Home Setup Contractor, Landowner, Homeowner (if different from landowner.))**

***Print Name/Signature/Date of Landowner and/or Homeowner (if different from landowner)**

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