

**UNLICENSED TRADE / OWNER AS TRADE CONTRACTOR**  
**RICHMOND COUNTY BUILDING INSPECTIONS**



\*Please answer the following questions by writing in your initials next to yes or no.

1. Do you own the land on which this building will be constructed or altered? (Deeded ownership of the property must be the same name as the owner.) If you are renting the building to yourself, please answer No to this question.

[  ] Yes. Go to question 2

[  ] No. You are not eligible for a trade permit under the owner's exception.

2. Do you personally occupy this building, meaning no intent within 12 months of completion to sell, rent or lease any part or all the building and do you understand that if you do so, it creates the presumption under the law that you fraudulently secured this trade permit.

[  ] Yes. Go to question 3

[  ] No. You are not eligible for a trade permit under the owner's exception.

3. Have you hired, or do you intend to hire an individual to perform the associated trade work (building, electrical, plumbing or mechanical)?

[  ] Yes. You are not eligible for a trade permit under the owner's exception.

[  ] No. Go to question 4

4. Do you intend to directly perform the associated trade work (building, electrical, plumbing or mechanical)?

[  ] Yes. Go to question 5

[  ] No. You are not eligible for a trade permit under the owner's exception.

5. Do you intend to schedule and be present for inspections for the associated trade work (building, electrical, plumbing or mechanical)?

[  ] Yes. Go to question 6

[  ] No. You are not eligible for a trade permit under the owner's exception.

6. Do you understand that you are responsible for compliance with all applicable federal, state, and local laws and requirements, including but not limited to: the State Building Code for building, electrical, plumbing and mechanical?

[  ] Yes. You are entitled to a permit for trade work under the Owner's exception. Please print your name, sign and date this form and turn into Richmond County Building Inspections with your trade application.

[  ] No. You are not eligible for a trade permit under the owner's exception.

7. In signing this form, I understand that any fraudulent information provided by me in acquiring this permit under the Owner Exemption for the NC Licensing Boards is a crime per NC General Statute 87 and I shall be found guilty of a Class 2 Misdemeanor and responsible for all court costs associated with my prosecution.

[  ] Yes. Please sign the form below.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_