



Richmond County Planning Department

1401 Fayetteville Rd

PO Box 504

Rockingham, NC 28380

(910) 417-4904

Date:

**RE: Public Notice of Quasi-Judicial Hearing
Special Use Permit (SUP) 2026-**

Dear Property Owner:

This letter is to notify you that an application for **Special Use Permit (SUP) 2026-** has been submitted by **APPLICANT** requesting to open an **USE** on property located **ADDRESS**, identified in the Richmond County Tax Office as Parcel Identification Number (PIN) 0000-0000-0000.

The request will be considered by the **Richmond County Planning and Zoning Board of Adjustment** at a quasi-judicial evidentiary hearing on:

Date:

Time:

Location:

You are receiving this notice because your property is next to, or within 300 feet of, the affected parcel, as required by North Carolina law.

Please be advised that this is a **quasi-judicial hearing**, which differs from a general public hearing. The Board of Adjustment may consider **only sworn testimony and competent, material, and substantial evidence presented at the hearing.**

- The applicant is required to attend and present evidence.
- Persons wishing to present evidence or testimony **in support of or in opposition to** the request must attend the hearing.
- Testimony must be based on **direct personal or professional knowledge** and must address the applicable standards of the zoning ordinance.
- **Written statements, letters, emails, petitions, or phone calls cannot be entered into the record and will not be considered.**

At a Quasi-Judicial hearing, the Planning and Zoning Board of Adjustment must determine whether sufficient evidence has been submitted to find that the proposal meets **all** four required conclusions below:

- 1. The proposed use will not materially endanger the public health or safety if located where proposed,**
- 2. The proposed use meets all required conditions and specifications,**
- 3. The proposed use will not substantially injure the value of adjoining or abutting properties, or that the use is a public necessity, and**
- 4. The proposed use will be in harmony with the surrounding area and in general conformity with the Richmond County Land Use Plan.**

After hearing all evidence, the Board will close the public hearing and render a decision.

If you have questions regarding this notice, the Special Use Permit, or the quasi-judicial hearing process, please contact the Planning Department at (910) 417-4904.

Sincerely,

Tracy R. Parris
Richmond County Planning Department

Handicap Accommodations:

The meeting location is accessible to persons with disabilities. Individuals requiring special accommodation to participate in this meeting should contact the county office at (910) 417-4904 at least 72 hours prior to the hearing so that appropriate arrangements may be made.